

Question	Name / Organisation	Role	Comments	Additional supporting	Action for group	Additional comments	
1. Do you believe that a template is the best way of capturing these requirements?	Brian Hoy / Electricity North West	DNO	Yes, it makes it easier for stakeholders to review	N/A	The group noted this response.		
			We believe a template is the best way of capturing the requirements of the CiC Code of Practice to show compliance. The absence of a template could lead to inconsistency of reporting amongst DNOs and the inability for stakeholders and for DNOs themselves to draw comparison.	N/A	The group noted this response.		
	Ian Cobley / Northern Powergrid	DNO	Yes, the template will help us to compare the DNOs performance relative performance against others and against the COP.	N/A	The group noted this response.		
	Neil Fitzsimmons / Power On Connections	ICP	Yes, the template ensures all requirements are captured and facilitates a consistent approach from DNOs	N/A	The group noted this response.		
	Tim Hughes / Western Power Distribution	DNO	Yes	N/A	The group noted this response.		
	Catherine Falconer / SSEPD	DNO	Yes	N/A	The group noted this response.		
	Neil Magrath / UK Power Networks	DNO	Yes	N/A	The group noted this response.		
	Mel Swift / GTC	IDNO	A template is the best way of capturing the requirements so that all DNOs are working to a standard document. In addition all parties can see performance against a consistent set of objectives.	N/A	The group noted this response.		
2. Does the proposal better achieve the relevant objectives?	Paul McGimpsey / Scottish Power	DNO	We believe that a template is the best way of capturing these requirements.	N/A	The group noted this response.		
	Brian Hoy / Electricity North West	DNO	Yes	N/A	The group noted this response.		
			Yes. Identifying the obligations that require a DNO response on a common template will show whether we are meeting the objectives of the CiC Code of Practice, where we are compliant and where we have moved to meet the relevant objectives.	N/A	The group noted this response.		
	Ian Cobley / Northern Powergrid	DNO	Yes, the common template will make it easier to identify any gaps in the DNO's collective responsibility for: <i>harmonising, to the fullest extent reasonably practicable, the Input Services provided by Distribution Service Providers.</i>	N/A	The group noted this response.		
	Neil Fitzsimmons / Power On Connections	ICP	Yes	N/A	The group noted this response.		
	Tim Hughes / Western Power Distribution	DNO	Yes	N/A	The group noted this response.		
	Catherine Falconer / SSEPD	DNO	Yes	N/A	The group noted this response.		
	Neil Magrath / UK Power Networks	DNO	Yes, we believe the proposal better achieves the relevant objectives.	N/A	The group noted this response.		
3. Do you agree with having the reporting template incorporated into the Code of Practice?			As Ofgem required the reporting requirements to be put in place we believe that this proposal does better achieve the relevant objectives.	N/A	The group noted this response.		
	Mel Swift / GTC	IDNO	We believe the proposal better achieves the relevant objectives.	N/A	The group noted this response.		
	Paul McGimpsey / Scottish Power	DNO	Yes This makes it an obligation for DNOs to complete the template. It does require any changes to go through the formal change control process.	N/A	The group noted this response.		
	Brian Hoy / Electricity North West	DNO	No we would prefer it wasn't. If it was included, each time the template was amended it would require a modification proposal to be raised, then debated and consulted upon etc. We'd rather it was attached as an Appendix to the CiC Code of Practice or similar so changes could be agreed by the CiC Governance Panel without the need for this and for changes to take modification proposal route only if something contentious arose.	N/A	The working group discussed this issue and noted that some changes maybe time consuming, as they will need to go through a formal change process. It was noted that even if the reporting requirements was put into an appendix it would still need to go through a change proposal.		
	Ian Cobley / Northern Powergrid	DNO	Yes, whilst it is recognised that this does make it more difficult to make future changes to the reporting template, incorporating the template into the COP will ensure that DNOs must use the same template to report their performance against the COP. If there is any learning or improvements to be made in future to the template we would expect DNOs to proactively bring forward a change proposal to the COP.	N/A	The group noted this response.		
	Neil Fitzsimmons / Power On Connections	ICP	Yes	N/A	The group noted this response.		
	Tim Hughes / Western Power Distribution	DNO	Yes	N/A	The group noted this response.		
	Catherine Falconer / SSEPD	DNO	Yes, we agree that the reporting template should be incorporated into the Code of Practice.	N/A	The group noted this response.		
4. Do you think that the proposed template captures all of the reporting obligations of the DNO? Please confirm whether you agree or disagree and also identify any omissions against the relevant	Neil Magrath / UK Power Networks	DNO	The reporting template needs to be part of the Code of Practice. We also believe that there should be a document created to support the template that provides the detail of the type of information that is to be provided and identifying the matrices to be shown. There has been various areas in the past where the DNOs have completed templates but each company had a slightly different understanding of what is being recorded nad the timescales covered. This would be helpful for all parties when analysing the reports.	N/A	The working group discussed this issue and highlighted that each DNO had the same obligations to demonstrate compliance with the CoP. It was noted that DNOs may address the reporting requirements differently. Therefore best practice is likely to evolve over time. There will still be opportunity to submit later change proposals.		
	Mel Swift / GTC	IDNO	We agree with having the reporting template incorporated into the Code of Practice.	N/A	The group noted this response.		
	Paul McGimpsey / Scottish Power	DNO	Please see table here.	N/A	The group noted this response.		
	Brian Hoy / Electricity North West	DNO	Please see table here.	N/A	The group noted this response.		
	Ian Cobley / Northern Powergrid	DNO	Please see table here.	N/A	The group noted this response.		
	Neil Fitzsimmons / Power On Connections	ICP	Please see table here.	N/A	The group noted this response.		
	Tim Hughes / Western Power Distribution	DNO	Please see table here.	N/A	The group noted this response.		
	Catherine Falconer / SSEPD	DNO	Please see table here.	N/A	The group noted this response.		
	Paul McGimpsey / Scottish Power	DNO	Please see table here.	N/A	The group noted this response.		
	Neil Magrath / UK Power Networks	DNO	Please see table here.	N/A	The group noted this response.		

section in the table below:	Mel Swift / GTC	IDNO	Please see table here.	N/A	The group discussed this issue, with GTC being happy to accept the provisions as seen in section 9.2.	
5. Are there any other reporting requirements not captured in the proposed template?			No but some headings are missing from the template (for example Accreditation, Authorisation) which may cause confusion. Section or paragraph numbering may change as a result of current and future modification proposals which will affect the reporting template.		The group discussed this area and noted that a number of headings required revision 4.8 POC accreditation 5.1 Accreditation and 6.1. BH took an action to amend and circulate template around again.	
	Ian Cobley / Northern Powergrid	DNO		N/A		
	Neil Fitzsimmons / Power On Connections	ICP	No	N/A	The group noted this response.	
	Tim Hughes / Western Power Distribution	DNO	No	N/A	The group noted this response.	
			No. Two minor drafting comments on the Introduction: <input type="checkbox"/> The second sentence in paragraph three beginning "This condition requires...." is quite cumbersome and should be reviewed <input type="checkbox"/> In the last paragraph Code of Practice should be capitalised		The group discussed this, and were happy for amendments to the text.	
	Brian Hoy / Electricity North West	DNO		N/A		
	Catherine Falconer / SSEPD	DNO	No	N/A	The group noted this response.	
	Neil Magrath / UK Power Networks	DNO	No, we believe the scope of the proposed template to be appropriate.	N/A	The group noted this response.	
			Nothing identified at this time but we believe that when any changes are made to the CoP it needs to consider if the reporting requirements need to be amended. This should be a standard item to be reviewed.		The group discussed that the mod proposal form included a requirement to review the reporting template, and any changes required to this in light of the proposed modification.	
6. Do the reporting tables in the proposed template adequately capture the information that DNOs need to report to demonstrate compliance?	Mel Swift / GTC	IDNO		N/A		
	Paul McGimpsey / Scottish Power	DNO	None we are aware of.	N/A	The group noted this response.	
			Yes they capture the basic information required. Within the report there is plenty of scope for DNOs to add further templates and narrative as they see fit to illustrate a point.		The group noted this response.	
	Ian Cobley / Northern Powergrid	DNO		N/A		
			Yes, provided that the DNO provides all of the required supporting data. The template reporting tables do not specifically stipulate exactly what needs to be inserted by the DNO, at his stage such specifics could restrict the level of detail that a particular company could provide. That said the working group should consider changing the 7th paragraph in the template, to specify minimum requirements. (Please see link in additional supporting information).		The group discussed that it was felt that DNOs could be obligated to provide some detail that was not necessary.	
	Neil Fitzsimmons / Power On Connections	ICP		Please see suggested Text here.		
	Tim Hughes / Western Power Distribution	DNO	Yes	N/A	The group noted this response.	
	Brian Hoy / Electricity North West	DNO	Yes	N/A	The group noted this response.	
	Catherine Falconer / SSEPD	DNO	We believe that this proposal fully captures and reports on all DNO obligations under the COP.	N/A	The group noted this response.	
	Neil Magrath / UK Power Networks	DNO	Yes, we believe the proposed tables will provide sufficient evidence of DNOs' compliance.	N/A	The group noted this response.	
			Nothing identified at this time but we believe that when any changes are made to the CoP it needs to consider if the reporting requirements need to be amended. This should be a standard item to be reviewed.		The group discussed that the mod proposal form included a requirement to review the reporting template, and any changes required to this in light of the proposed modification.	
	Mel Swift / GTC	IDNO		N/A		
	Paul McGimpsey / Scottish Power	DNO	We believe the reporting tables in the proposed template adequately capture the information that DNOs need to report to demonstrate compliance.	N/A	The group noted this response.	

Question 4:

Section	Agree / Disagree	Comments
Connection Application	Agree	
Determining whether an ICP can undertake assessment of POC	Agree	
DNO Input Services where the ICP determines the POC	Agree	
POC assessment using the standard design matrix	Agree	
Information Exchanges	Agree	Suggest that the additional table is given a title and a number eg Table 1 for ease of reference. The text in the blue shaded box would be clearer if in white coloured font.
Connection Design	Agree	
Design Approval	Agree	Suggest that the additional table is given a title and a number eg Table 1 for ease of reference. The text in the blue shaded box would be clearer if in white coloured font.
Final Connection	Agree	Suggest that the additional table is given a title and a number eg Table 1 for ease of reference. The text in the blue shaded box would be clearer if in white coloured font.
Inspection	Agree	Suggest that the additional table is given a title and a number eg Table 1 for ease of reference. The text in the blue shaded box would be clearer if in white coloured font.
Land Rights	Agree	
Adoption	Agree	
Dispute Resolution	Agree	

NPg:

Question 4:

Section	Agree / Disagree	Comments
Connection Application	Agree	
Determining whether an ICP can undertake assessment of POC	Agree	
DNO Input Services where the ICP determines the POC	Disagree	If accepted, Modification Proposal 0001 will add another obligation in 4.6.2 that is not listed and we have concerns about.
POC assessment using the standard design matrix	Agree	
Information Exchanges	Agree	
Connection Design	Agree	
Design Approval	Agree	
Final Connection	Agree	
Accreditation	Agree	
Authorisation	Agree	
Auditing	Agree	
Inspection	Agree	

Power On Connections:

Question 4:

Section	Agree / Disagree	Comments	Group Responses
Connection Application	Agree		
Determining whether an ICP can undertake assessment of POC	Agree		
DNO Input Services where the ICP determines the POC	Agree		
POC assessment using the standard design matrix	Agree	The text for this part of the template may need to be updated to reflect current CP for Self Approval of Designs	The working group discussed the issue of concurrent modifications, and proposed that two versions could be submitted to Ofgem. One version in the current COP, the other with the suggested proposals.
Information Exchanges	Agree		
Connection Design	Agree	The text for this part of the template may need to be updated to reflect current CP for Self Determinations of POCs	The working group discussed the issue of concurrent modifications, and proposed that two versions could be submitted to Ofgem. One version in the current COP, the other with the suggested proposals.
Design Approval	Agree	The text for this part of the template may need to be updated to reflect current CP for Self Approval of Designs	The working group discussed the issue of concurrent modifications, and proposed that two versions could be submitted to Ofgem. One version in the current COP, the other with the suggested proposals.
Final Connection	Agree		
Inspection	Agree		
Land Rights	Agree		
Adoption	Agree		

Question 6:

The format of the template includes the specific obligations that DNOs must report on as a direct extract from the Code of Practice, shown in a blue box. Note that the subsequent paragraph references contained in this document relate to those in the Code of practice and are therefore not sequential. DNOs ~~shall~~ ~~should~~ complete the black part of the template to demonstrate compliance. ~~As a minimum~~, this ~~will~~ ~~could~~ include narrative, and ~~where applicable supported by~~ examples, reference to other documents, web links etc.

WPD:

Question 4:

Section	Agree / Disagree	Comments
Connection Application	Agree	
Determining whether an ICP can undertake assessment of POC	Agree	
DNO Input Services where the ICP determines the POC	Agree	
POC assessment using the standard design matrix	Agree	
Information Exchanges	Agree	
Connection Design	Agree	
Design Approval	Agree	
Final Connection	Agree	
Inspection	Agree	
Land Rights	Agree	
Adoption	Agree	
Dispute Resolution	Agree	

SSEPD

Question 4:

Section	Agree / Disagree	Comments
Connection Application	Agree	
Determining whether an ICP can undertake assessment of POC	Agree	
DNO Input Services where the ICP determines the POC	Agree	
POC assessment using the standard design matrix	Agree	
Information Exchanges	Agree	
Connection Design	Agree	
Design Approval	Agree	
Final Connection	Agree	
Inspection	Agree	
Land Rights	Agree	
Adoption	Agree	
Dispute Resolution	Agree	

UKPN

Question 4:

Section	Agree / Disagree	Comments
Connection Application	Agree	We do not believe there are any omissions to the proposed template in respect of this section
Determining whether an ICP can undertake assessment of POC	Agree	We do not believe there are any omissions to the proposed template in respect of this section
DNO Input Services where the ICP determines the POC	Agree	We do not believe there are any omissions to the proposed template in respect of this section
POC assessment using the standard design matrix	Agree	We do not believe there are any omissions to the proposed template in respect of this section
Information Exchanges	Agree	We do not believe there are any omissions to the proposed template in respect of this section
Connection Design	Agree	We do not believe there are any omissions to the proposed template in respect of this section
Design Approval	Agree	We do not believe there are any omissions to the proposed template in respect of this section
Final Connection	Agree	We do not believe there are any omissions to the proposed template in respect of this section
Inspection	Agree	We do not believe there are any omissions to the proposed template in respect of this section
Land Rights	Agree	We do not believe there are any omissions to the proposed template in respect of this section
Adoption	Agree	We do not believe there are any omissions to the proposed template in respect of this section
Dispute Resolution	Agree	We do not believe there are any omissions to the proposed template in respect of this section

GTC

Question 4:

Section	Agree / Disagree	Comments	Group Responses
Connection Application	Agree	More detail required on what is being measured and how it is to be presented.	The group discussed this issue, with GTC being happy to accept the provisions as seen in section 9.2
Determining whether an ICP can undertake assessment of POC	Agree	More detail required on what is being measured and how it is to be presented.	The group discussed this issue, with GTC being happy to accept the provisions as seen in section 9.3
DNO Input Services where the ICP determines the POC	Agree	More detail required on what is being measured and how it is to be presented.	The group discussed this issue, with GTC being happy to accept the provisions as seen in section 9.4
POC assessment using the standard design matrix	Agree	More detail required on what is being measured and how it is to be presented.	The group discussed this issue, with GTC being happy to accept the provisions as seen in section 9.5
Information Exchanges	Agree	More detail required on what is being measured and how it is to be presented.	The group discussed this issue, with GTC being happy to accept the provisions as seen in section 9.6
Connection Design	Agree	More detail required on what is being measured and how it is to be presented.	The group discussed this issue, with GTC being happy to accept the provisions as seen in section 9.7
Design Approval	Agree	More detail required on what is being measured and how it is to be presented.	The group discussed this issue, with GTC being happy to accept the provisions as seen in section 9.8
Final Connection	Agree	More detail required on what is being measured and how it is to be presented.	The group discussed this issue, with GTC being happy to accept the provisions as seen in section 9.9
Inspection	Agree	More detail required on what is being measured and how it is to be presented.	The group discussed this issue, with GTC being happy to accept the provisions as seen in section 9.10
Land Rights	Agree	More detail required on what is being measured and how it is to be presented.	The group discussed this issue, with GTC being happy to accept the provisions as seen in section 9.11
Adoption	Agree	More detail required on what is being measured and how it is to be presented.	The group discussed this issue, with GTC being happy to accept the provisions as seen in section 9.12
Dispute Resolution	Agree	More detail required on what is being measured and how it is to be presented.	The group discussed this issue, with GTC being happy to accept the provisions as seen in section 9.13

SP:

Question 4:

Section	Agree / Disagree	Comments
Connection Application	Agree	
Determining whether an ICP can undertake assessment of POC	Agree	
DNO Input Services where the ICP determines the POC	Agree	
POC assessment using the standard design matrix	Agree	
Information Exchanges	Agree	
Connection Design	Agree	
Design Approval	Agree	
Final Connection	Agree	
Inspection	Agree	
Land Rights	Agree	
Adoption	Agree	
Dispute Resolution	Agree	